

## **Minutes of the MZMC Board Meeting**

**June 2, 2019**

**Board members present:** Janet Brown, Karen Davis (by phone), Paul Gilsdorf (by phone), Wayne Moskowitz, Jim Niland (by phone), Mark Turbak, & Randy Wedin.

**Board members absent:** Rebekah Anderson.

**Staff, priests, and members present:** Ann Bauleke, Tim Burkett, Administrative Director, Ted O'Toole, & Pat Stahl.

### **1. April 21, 2019 Minutes**

The draft April 21, 2019, minutes were corrected and then unanimously approved.

### **2. Conflicts of Interest.**

No conflicts were disclosed.

### **3. Capital Campaign Update – (Ted and Karen)**

- **Silent phase update.**
  - Ted provided a status report on the progress of the capital campaign's silent phase, which is still underway. Ted has received uniformly positive feedback on our building plans from silent phase participants. Ted circulated a "Capital Campaign Silent Phase Summary" document dated June 2, 2019, which reported on the number of meetings held, meetings yet to be held, & pledges received. The document also contained Mark Turbak's analysis of the silent phase data. The board evaluated whether to change the public phase's June 30, 2019 launch date or revise the capital campaign's fundraising target. After a lengthy discussion, the board unanimously decided not to change the launch date or the fundraising target at this time, based on all the facts and circumstances, including the likelihood that the silent phase would be successfully completed.
  - The board decided to schedule a conference call in mid-June to receive an update on the silent phase's progress.
  
- **Public phase update.**
  - The capital campaign committee reported on the progress of planning for the public phase. The public phase launch event is scheduled for June 30, 2019.

- A draft mock-up of the fundraising brochure to be used in the public phase was circulated. Extended discussion and feedback followed. Randy, Mark, and Janet agreed to follow-up on the feedback received.

#### **4. Administrative Update - Admin.**

- Admin. informed the board that our annual fundraising appeal raised approximately \$31,500 of the \$40,000 budgeted goal. Admin. believes that the shortfall was due to our not extending the campaign until our goal was met, as had been done in prior years. The decision not to extend the annual appeal was based on the fact the capital campaign was about to commence. The board will address how to remedy the operating budget shortfall.
- Admin. also reminded the board that an unforeseen \$11,000 special assessment for road repair will be due in November. MZMC also has the option to pay the assessment over time, with interest. Admin. will determine the interest rate charged so the board can decide whether to pay the special assessment over time or in full in November.

#### **5. Adjourn – The meeting was duly adjourned.**