

# December 19, 2021 MZMC Board Minutes

Board Members Attending In Person: Chair Randy Wedin, Katie Albright, Paul Gilsdorf, Deborah Mielke, Jim Niland

Board Members Attending via Zoom: Tanja Nelson, Mark Turbak

Staff Attending in Person: Guiding Teacher Ted O'Toole, Administrative Director

Members Attending in Person: Wayne Moskowitz, Jeromy Thotland

Meeting called to order at 11:33 a.m.

1. Conflicts of Interest: None noted
2. Discussion about Nokomis Avenue property: Since the last board meeting two people who were bequeathed by a long-time MZMC member contacted Randy and said it was their belief that the long-time member intended his home at 4931 Nokomis Avenue property to be part of his estate—and that the proceeds of the sale of the home should be divided in the same percentages as the estate was. (It had previously been discovered that in addition to his will the long-time MZMC member had also signed a Transfer on Death Deed (TODD)-the TODD specified the house should be 100% bequeathed to MZMC.)

1. Motion to distribute the proceeds of the sale of the house in the same percentages as the estate Deb M 2<sup>nd</sup> Paul G Approved unanimously. (Admin. will follow up to figure out best way to handle that given tax implications, etc.)

3. Teacher Report (Ted O'Toole): Ted said things were going as well as could be expected. Ted and Ben had led a good "householder" Rohatsu. We had hosted several great guest speakers. Andrea Martin was amicably withdrawing from the lay teacher program but would still continue to be involved with MZMC in other ways. We were still dealing with the uncertainties around COVID, and continuing the policy that in-person retreats could be no longer than a half-day (so the Feb. retreat will be shortened.) And no food or beverages can be served until the weather improves.

Ted also talked about the classes MZMC will be offering in 2022.

4. Committee Reports:

2. 50<sup>th</sup> Anniversary (Admin.) This will be a standing agenda item until the celebration. It is tentatively set for Fri., Sept. 9-Sun., Sept. 11. It will be mentioned in the newsletter and other upcoming communications. We will invite as many people as we can who have been part of MZMC.

Membership Committee (Tanja Nelson) We are in the middle of our membership drive. Blank Friday was a success—we even had people come in from the street because of the signage. Upcoming are the New Year's Eve bellringing, several on-line social Fridays, and an on-line movie nite.

Technology Committee (Jeromy Thotland—Paul Gilsdorf asked Jeromy to give the committee report as Paul had been up in Duluth) Successes include remote speakers like today's—but we

need to make it more seamless like making sure people in the zendo know they can join in the Q & A. The altar camera is installed but only operable from the basement. We continue to have some sound, mike and feedback issues. During the break over the holidays Jeromy will work on automation. At the end of Jeromy's report Admin. thanked all the tech volunteers

Building Committee (Admin.) Still working on a couple items with the builder Flannery like windows and the stove hood (Flannery will continue to help for a year after the completion of their work for the capital campaign.) The new snow removal service was doing a good job. The zendo floor "fix" will start Mon., Dec. 20 and should be done by Wed., Dec. 29. We still don't have a handyperson. Admin. asked if there were any questions, and said Wayne Moskowitz was still chair of the committee.

15. Administrative Report: Admin. handed out the budget report that went through Nov. of this year. As of now we are \$17K in the black—both revenue and expenditures are less than projected.
  4. Admin. presented a draft of our 2022 budget. The board went into executive session to discuss the personnel budget and approved an increases in administrative and teaching wages—and increased the projected fundraising and membership revenue by that amount. Details in the approved 2022 budget. (Motion Jim N 2<sup>nd</sup> Deb M. Approved unanimously.)
  5. The board then approved the 2022 budget.
  6. Admin. answered a few questions about capital expenditures, and said she would talk about them in greater length at the January board meeting where we will do an overview of the 2021 budget.
16. New Goals Discussion: The board tabled this discussion and discussed having a board retreat in the next couple months to work on goals for 2022 and the coming four years
17. New Business: Jim N asked what the board meeting calendar would be for 2022. We will continue to meet monthly on the 3<sup>rd</sup> Sunday of the month (except where we have conflicts like Father's Day when we will move to the 4<sup>th</sup> Sunday.)
18. Adjourn: Motion to adjourn Paul G. 2<sup>nd</sup> Katie A. Motion carried unanimously.

Next meeting Sun., Jan. 16 11:30 am-1:30 pm

Minutes respectfully submitted by Jim Niland (with the assistance of Admin. who took minutes after Jim had to leave the board meeting early.)