

Minutes for MZMC Board Meeting

April 27, 2014

Board members present: Jodi Williams (President), Martin Lahn, Wayne Moskowitz, Jen Racho, Susan Nelson, Karen Davis, Deb Mielke, Shaun Morrell

Staff present: Admin. Director, Ted O'Toole, Tim Burkett, Wanda Isle (first half of meeting)

Meeting convened at 11:30 a.m. Emil Angelica presented an overview of the Carver Model of governance for non-profit, spiritual membership organizations.

Business meeting convened at approx. 12:45 p.m.

I. Approve February 2014 Minutes

- Jodi moved to approve the minutes of the February 23 Board meeting. Jen seconded. Motion approved unanimously. (Only the 3 continuing Board members voted; new members abstained.)

II. Disclose any Conflicts of Interest

- No conflicts were disclosed

III. Board Officer Elections and Committee Chair Appointments

- Jodi moved, Deb seconded, to approve the slate of officers and committee membership as follows. (Motion approved unanimously.)
 - President – Jodi
 - Vice President – Vacant
 - Fundraising – Vacant
 - Secretary - Shaun
 - Membership Committee – Martin to chair, Deb to serve on the committee
 - Building Committee – Ben Connelly to chair, Shaun and Wayne to serve on the committee.
- Board is invited to continue considering committee participation and decide later.
- Board discussed the status of an executive committee. Consensus was reached that there would be no executive committee.

VI. Four-year goals

- Admin. Director and Tim spoke generally about MZMC's 4-year goals, which were last updated in 2012. Discussion will continue at the next Board meeting. Board is asked to consider the 5 general areas that are currently addressed in the goals. Board currently has 3 "provisional" annual goals, awaiting further discussion and development by the new Board.

VII. Capital campaign

- Tim presented his proposal for a step-by-step process to establish a capital campaign, including feasibility study, for the development of the MZMC building.
- Board directed Building Committee to meet in the near future to discuss the following topics:
 - 1) How should we update the community?
 - 2) What information have we already gathered?
 - 3) Do we need more information?
 - 4) Review Tim's 5-step process and start fleshing out details for implementation.

VIII. Program report

- Ted and Susan summarized the Council process conducted earlier in April. Board members supported continuing use of Council process, both to gather information on specific topics and also to explore the "pulse" of the sangha more generally and enhancing spiritual / emotional relationships.

IX. Committee reports

- Fundraising: Jodi discussed the spring appeal and encouraged Board members to contribute. Garage sale to take place the 1st Saturday in June, to be organized by Guy Gibbon.
- Building: No further updates (topic was discussed at length under item VII)
- Membership: Martin is the new chair. Ted will stay on the committee for a year. Board members are invited to attend the Member Appreciation event (ice cream social) the afternoon of Saturday, June 21, from 2 to 4 p.m.

X. Budget/Finance

- Admin. Director presented the monthly budget update. She expressed some concerns about revenue being under budget – about \$5K under budget for the 1st quarter (at this pace, \$20K under at EOY).
- Admin. Director invited Board member(s) / other sangha member(s) to promote the spring appeal following the Sunday dharma talk on May 18.

XIII. New business

- No new business was raised

XIV. Adjourn

- Several moved, several seconded, to adjourn at approx. 1:45 pm. Motion approved unanimously.