

MZMC Board Minutes

December 20, 2015

Members present: Wayne Moscovitz, Jodi Williams, Deb Mielke, Susan Nelson, Bussho Lahn, Paul Gilsdorf

Staff present: Ted O'Toole, Tim Burkett, A.D.

Other sangha members: Heather Hemmer

Attachments/handouts:

Agenda

Minutes November

Facility Development Committee Timeline

2016 Budget Discussion

MZMC Leadership Structure

I. November Minutes

Approved

II. Disclose Conflicts of Interest

None disclosed

III. Blank Friday Report and Membership Campaign Update

Randy Wedin reports Blank Friday very successful and we will continue this annually.

Jodi Williams reports membership to date at about \$57,000. One more wrap-up event for January planned. Membership Committee sponsored potluck at end of month.

Tim's comments on campaign:

Very well-rehearsed and executed membership presentations

Helpful report on attrition and new membership

2% of income not emphasized enough, next year shoot for more emphasis

IV. Leadership Workshop and Communication Plan Update

Tim reports on sponsors secured for event. Thanks go to Wayne, Roger Heegard and Paul for helping recruit sponsors. Portage Communication Group hired to do P.R. for us. Long-term we hope this will help with the capital campaign. There will be separate budget for this event. \$16,000 sought to pay Portage for marketing MZMC and this event. Plan will focus on MZMC rather than on Norm Fischer. If the event does not break even *and have enough excess to pay for this fee*, an anonymous donor will fill in the gap. Nothing will be taken from the operating budget or MZMC reserves for this.

Motion passed to approve expenditure of funds.

Jodi Williams moves, Susan N. seconds

V. Associate Guiding Teacher Consultation

Jodi clarified that Tim has authority to appoint Assistant Guiding Teacher in consultation with the Board. Tim has decided to appoint Ted for three more years. This will enhance leadership stability.

VI. Budget Discussion

Members discussed income categories, staffing changes and attendant proposed increases for stipends and routine maintenance. Board wants a slightly more ambitious budget. Chair asks for a volunteer to create alternative (more ambitious plan) for us to look at before approving budget in January. Randy Wedin will prepare this and send out ahead of our January meeting.

VII. Teacher Report:

Ted reported on successful Rohatsu Sesshin: good numbers and what appeared to be seamless execution, plenty of priest presence to help it run smoothly.

VIII. Admin Director Report:

A.D. gave budget summary and informed the Board about an issue with the Park Board concerning the bike racks. It is unresolved at present.

IX. Adjourn