

Minutes of Board Meeting

August 21, 2016

Board members present: Karen Davis, Susan Nelson, Randy Wedin, Paul Gilsdorf, Jim Niland

Staff members present: Tim Burkett, Ted O'Toole, Admin. Director

Other MZMC members present: None

Attachments/handouts: Minutes July meeting, Agenda, Friend making narrative doc, MZMC Administrative tasks needing support, Sign up for membership table

1. July 2016 Minutes: Approved. Jim moves, Randy seconds.

2. Disclose any Conflicts of Interest: None disclosed.

3. Friend-making check-in: (Karen) Karen proposed members share with each other each meeting their experiences with reaching out to make friends. Admin will create a simple checklist we can use that will cover the various steps. She will also create a simple business card that members can pass out when talking to new folks. Board members shared how they had been doing this. Each board member is encouraged to have a personal goal regarding this important pre-campaign work.

4. Development Committee: (Ted) the Friend making narrative was handed out and Ted went over it with us. It was agreed that the document is very helpful, it will be edited down a bit. Work of previous committee much appreciated. Motion to approve Ted and Wayne as new co-chairs of the committee. Randy moves, Jim seconds. Sangha members at large who have been identified as good candidates for helping with this work will be approached after the committee has a firm plan ready and specific tasks for them.

5. Firm Ground Update: (Admin) Dave and crew from Firm Ground did surveying and comprehensive measuring over several visits in past month. They will be at a Board meeting this fall to talk with us about plans and costs for the phased restoration and development of our building.

6. September 18 Sangha Update meeting: Agenda for meeting was set. Time is 12:30 to 1:30 that Sunday. Ted and Wayne will present on Development Committee progress and priorities. Randy will present on Membership, Tim will do Programming report and Admin finances.

7. Fundraising update: Tea ceremonies are scheduled for 10/02 and 10/09. Deb is coordinating these and could use a bit of volunteer help closer to events. They will raise funds and hopefully help us make more friends. We are having Blank Friday again. The decision has been made to shift support from Give to the Max as primary end of year

fund-raising event to the year-end mailing with a nice artistic piece and a card. We will still do a scaled back low-key Give to the Max presence for those who may want to donate online at that time. Deadline for having mailing ready is November 1.

8. Membership Update: (Randy) November 6 is launch date for new member campaign. Proposed premium if members increase their level of support, are new member or give at the 2 % level. Goal for 2016 was 66,000. Pledges were 70,000. New goal for 2017 will be: \$70,000 in pledges and 10% increase in membership numbers. Member potluck was a nice success. Plan for two per year, one in winter 2017. New member tea, a big success last year, will be held on October 21 this year. Randy passed out the sign up for the Sunday membership table. Members like to have name tags. Teachers and board members are reminded to wear theirs. Tim to make Sunday announcements encouraging members new and old to make use of our mentoring program. Paul has joined membership committee. Thank you Paul.

9. Admin Report: (Tim and Admin)

Admin reported on building projects Dave Walter and she will be working on such as replacing carpeting on the ground floor, replacing our sign out front so that it is lit and will be located further back on property. We need to fix leaky gutters and we have been approached by member to look into aids the hearing-impaired. Other requests regarding this have been made in the past.

Tim passed out and discussed Admin's need for volunteer admin support. Members took the hand out to see if they can help identify sangha members with the specific skills that are needed. Randy mentioned that with some of the jobs, membership dues might be waived or exchanged for the work done that is needed on a regular basis.

10. New Business: None

11. Adjourn: Paul moves and Jim seconds. Meeting adjourned.