

## **Minutes of MZMC Board Meeting**

**March 5, 2017**

**Board members present:** Wayne Moskowitz, Karen Davis, Deb Mielke, Jim Niland, Paul Gilsdorf, Randy Wedin, Susan Nelson

**Staff members present:** Tim Burkett, Admin. Director, Ted O'Toole.

**Other MZMC members present:** None

**Attachments/handouts:** Minutes of January meeting, 2016 Budget Report, Firm Ground Numbers/estimates, Quick Update on Building Expansion

**1. January minutes:** Approved as amended: Jim N. moved, Randy seconded.

**2. Disclose conflicts of interest:** None disclosed

**3. Facility Discussion/Firm Ground Numbers:** We can accommodate 55-70 downstairs and 22 upstairs. We may add room for 25 more with addition in downstairs area for Sundays. We looked at two different cost estimates for just renovation and for renovation plus addition. If both renovation of existing building and new addition is done we can take off \$50,000. Two estimates are similar for new addition, around \$450-500,000. Renovation and addition cost estimates average around \$700-850,000.00 Admin. Director is working on a menu of options with prices from Firm Ground.

**4. Annual Meeting Agenda:** Topics and minutes assigned to presenters for upcoming meeting on March 19 during regular dharma talk time. Bussho to give shortened talk that morning. Topics are Teacher's report (Tim and Ted), Capital Campaign/Building (Karen), Finances, (Admin. Director and Bussho), Membership (Randy).

**5. Finances 2016 and Budget 2017 plus fund raising: Board decision:** Jim Niland raised issue to increase staff salaries to move in the direction of living wages. Admin. Director recused herself for board discussion of the issue related to Admin. Director position. Jim moved to increase Admin salary by 6%. Motion seconded by Susan Nelson. Motion carries.

**6. Updates on Speaker Series and Friend Making Efforts:** Tim invited speaker to come in fall of 2017, Alan Senauke of Berkeley Zen Center and Buddhist Peace Fellowship.

**7. Update on outgoing and new board members and Upcoming Board Event:** We have three new member candidates with really good experience to be elected to MZMC board in March: Mark Turbak, Rebecca Anderson, and Janet Brown. Must re-schedule potluck at Tim's for new and old members. Karen will re-send invite to see if we can get more new members to attend.

**8. Teacher Report:** Mentorship program a success. Beginner's Mind retreats a big success for center. Admin. gives much credit to center teachers for their work.

**9. New Business:** Partnership with Temple Israel is a go, St John's is not. Westminster clergy member to meet with Tim. Wayne proposes that board do something to honor Andrea Martin's generosity regarding book royalties she has donated to MZMC, including the advance for her newest Katagiri book in process. Wayne moves to thank outgoing board members. Motion carries. They are officially thanked.

**10. Adjourn:** Meeting adjourned.