

**Minutes of MZMC Board Meeting
April 23, 2017**

Board members present: Rebekah Anderson, Janet Brown, Karen Davis, Paul Gilsdorf, Jim Niland, Mark Turbak, Randy Wedin, Wayne Moskowitz

Staff members present: Tim Burkett, Ted O'Toole, and Admin. Director

Other MZMC members present: Pat Stahl

1. March Minutes

The minutes were amended and then approved. (Jim moved and Paul seconded.)

2. Disclose any Conflicts of Interest

None.

3. Board Officers

Motioned passed that Rebekah Anderson will serve as Board Secretary and Mark Turbak will serve as Board Treasurer. (Randy moved and Jim seconded.) Thank you very much!

4. Calendar 2017

The calendar was distributed and discussed.

5. Facility Development/Capital Campaign Discussion

The Board was updated on the current plan from Firm Ground and the teachers' recent comments on that plan. Based on requests from the MZMC teachers, Admin. Director will look into the cost of adding more space/functionality to the plans. She will return in May with those numbers and a recommendation.

6. Budget 2017

The 2017 budget was approved as presented. (Randy moved and Jim seconded.)

In the next month or two, Admin. Director will draw up a job description and budget number for administrative assistant.

7. Fundraising: Annual Appeal (June 1) and Fall Seminar with Tim

The annual appeal will be held in June. Sunday speakers will be Wayne, Karen, Janet, and Mark. A subcommittee will form to talk about the fall seminar with Tim. The members of that committee will be Tim, Admin. Director, Janet, Mark, Pat, Wayne and Rebekah.

8. Friend-making: Open House (June 3)

Admin. Director is looking for a coordinator. No one on the Board is able to do this. Mark will talk to a sangha member about taking on this role.

9. Teacher Report

Ted and Tim reported on programming and recent activities within the leadership group.

10. Admin. Report

Admin. Director reported that the radon mitigation system has been installed.

11. Adjourn (Paul moved and Mark seconded.)