

Leadership Group Space Needs Recommendations 11/4/2014

This is the document the MZMC board requested from the leadership group outlining minimum needs for an expanded facility plus hoped for improvements beyond the minimum.

Below is a table showing our current space square footage and projections created by: the 2010 Expansion Feasibility Study, 2012 Strategic Planning committee, and The Leadership group's recommendations as of 11/4/14.

In the last column, 2014 LG (Leadership Group) min/ideal, The first number is the minimum necessary. If there is a / the second number represents an ideal that would be better.

These Leadership Group's recommendations are based on a projection of an MZMC membership of 300 people, and would be a good fit for 200-400 members.

In addition to what we currently have in terms of space the leadership group recommends a much larger zendo, larger fellowship space, a larger vestibule and an additional larger classroom, more bathrooms, several very small meeting (dokusan) rooms, a dedicated, soundproof childcare space, a very small store, and more storage/utility space. The leadership group does not recommend maintaining an apartment. This will require a square footage increase of approximately 60%.

Space	Current	2010 projection	2012 projection	2014 LG min/ideal
Total square footage	4500	7500-8500	8000-11000	7000 / 8300
Rooms (excluding bath)	15 (2 are in apartment)	15	22	16 / 19
Main Meditation hall	430 (+225 founder's)	1600-2000	750-2000	1600
Fellowship space	0 (same as med. Hall)	1600-2000	750-2000	800* / 1200
Classrooms	225 (third flr.)	1x300, 2x200	1x450, 2x300	1x400, 1x200
Bed/Bathroom unit	1000 (apartment)	0	250	0 / 200
Kitchen	200	200	500	300
Library	400	500	400	500*
Changing Rooms	1x100, 1x50	2x150	2x100	0
Bathrooms	4x50	6x70	2x250	research required
Meeting Rooms	150 (small 3rd flr. room)	0 (use offices)	1x 150, 2x100	5x50
Staff offices	2x180,	4x200	4x150	2x150
Childcare Room	0	0 (use classrooms)	250	1x400 / 1x400 + 1x200
Sewing room	0	0 (use classrooms)	200	0 (shared w/ classroom)
Vestibule/lounge	250 (porch)	250	750	400*
Store	0	0	200	50 (part of vestibule)
Storage/utility	3x100	300	750	750
passages/stairs	800	?	?	?(1000+)

Notes:

*It may be possible to meet the need for more fellowship/social space with a multi use room that also

serves as a classroom, vestibule, or library.

Members of the leadership group have a pretty similar vision.

None of these projections, including the 2014 LG recommendations include an on-site residence. Although the LG thinks a small apartment for visiting teachers would be ideal, but not minimally required.

The kitchen needs remodeling including sinks for proper sanitation and will probably require other elements such as a hood to be up to code. More research will be needed to determine these needs.

2014 LG recommendations eliminates the need for priest changing rooms by including 5 very small teacher (in addition to admin. director and guiding teacher) offices for practice meetings/dokusan and changing for individual priests.

Optimizing bathroom capacity will require further research.

Childcare needs a dedicated sound insulated space, ideally two rooms, one for ages 3-10, one for infants and toddlers.

Vestibule should include a store which sells book and such.